



CITY OF ALBUQUERQUE
Albuquerque Police Department
Policy and Procedure Unit (P&P)

MEETING MINUTES: 23-02

DATE: January 25, 2023

TIME: 1:00 pm to 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Alexis Galloway	Policy and Procedure Unit
Michelle Wright	Policy and Procedure Unit
Miles Begay	Policy and Procedure Unit
Diane McDermott	CPOAB
David Lopez	Assistant City Attorney
Frank Galanis (Presenter)	
Dr. Justin Hazen (Presenter)	
Deputy Director Zak Cottrell (Presenter)	Internal Affairs Division

1. SOP 2-24 Hazardous Materials Incident Response	Presented by: Frank Galanis
Discussion:	Frank Galanis explained that the policy provides guidance for Department personnel in regards to any hazardous incidents. He also explained that there were no major changes, just cleaned up the verbiage as needed. No questions were asked.

Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.
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2. SOP 2-81 Off-Duty Conduct; Power of Arrest	Presented by: Deputy Director Zak Cottrell
Discussion:	Deputy Director Cottrell explained that there were no major changes, just rearranged verbiage. Questions: Should conflict of interest should be added in both section C. Permitted Off-Duty Arrest and section D. Prohibited Off-Duty Arrest sections for consistency? Answer: This can be added, but the definition of conflict of interest is defined within the policy. Question: How does Chiefs' overtime play into Off-Duty section? Answer: During Chief's overtime officers have full power of arrest and are representing the Department. Question: Should the off-duty officer document the incident that they were involved in? Answer: Yes, the officer involved even if off-duty should complete an incident report. I will add to the policy.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

3. SOP 2-99 (Formerly 1-8) Naloxone Policy	Presented by: Dr. Justin Hazen
Discussion:	Dr. Hazen explained that that no changes were completed to the SOP. No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.